Name of applicant Club:_______________________________

Special Project Participation Initiative Grants Scheme 2016 (SPG16)

The Mayo Sports Partnership Development Programme provides grant assistance to sport and recreation clubs/organisations within County Mayo for Special Project Participation Initiatives. This Grant Scheme aims to increase participation and in particular to develop additional opportunities for participation by Youth at Risk, Teenagers, Women, Travellers, Disadvantaged Communities, Unemployed, Middle aged men, Ethnic minorities and People with a Disability.

Please note: Projects which have a mainly Youth focus:
As a minimum requirement for funding under this grant scheme, Clubs/Organisations whose projects have a mainly youth focus, must have at least 1 representative who has attended Sport Irelands Code of Ethics & Best Practice Awareness workshop.

Your Clubs Policy for the participation of Children in Sport must be submitted with this application.
Please fully complete Question 9 & attach copies of certs to application.

Ideally Clubs/Organisation will have appointed a Childrens Officer, who will have attended both ‘Code of Ethics & Best Practice in Sport Awareness course’ and next level training ‘Childrens Officer in Sport’ course (both courses are run through the Sports Partnership).

Guidelines for 2016 Special Project Participation Initiative Grants
Applicants will be assessed and allocation of grants determined having regard for the criteria below which reflects both Mayo Sports Partnership and Sport Irelands policies.

Please Note: Priority will be given to Sports Clubs / Organisations in this scheme

Maximum funding available for any one project is €1,000.

Eligible Projects (may include):

Introduction of new sports projects/initiatives for target groups where opportunities do not already exist (Youth at Risk, Women, Travellers, Disadvantaged Communities, Unemployed, Middle aged men, Ethnic minorities).

Special projects/initiatives that cater for people with Disabilities from sports / community organisations.

Projects which reflect a wide geographical spread.

Projects which provide for a significant number of participants (mass participation ie Run / Walk, Cycle progs).

Outdoor education/water sport community projects for young people from disadvantaged backgrounds(not trips)

Walking / jogging / cycling Meet and Train Groups which target the adult population and have a social connectedness element to the programme.

Start Up of New Clubs or extensions to existing club activities.

Additional physical activity opportunities in communities.

Ineligible Projects (will include):

Capital / Building projects

Day to day club running costs, travel to events (eg. transport, insurance).

Ongoing activities in clubs ie ( Club U-14 / U-16 Teams etc)

Purchase of prizes.

Annual venue hire or rent expenses.

Applications from profit groups/commercial organisations.

Applications from individuals (application must be made by the club/organisation).

Sports clubs not affiliated to their relevant National Governing Body.

Applications from Statutory Agencies, Pre Schools / Primary / Secondary Schools.

Older peoples groups etc ( Please refer to Go for Life).

Close date: 4pm, Wednesday 11th May 2016
Guidelines that must be followed:

- Organisations must have a Constitution / Rules or in the case of Companies Memorandum & Articles of Association. Please attach copy to application.

- Copy of Bank Statements from the organisations account for the previous three months must be attached to application.

- All applicants must be registered or agree to be registered on the database of the Mayo Sports Partnership and the Local Engagement Network.

- On receipt of applications a club/organisation may be requested to make minor amendments to their application following consultation with the Sports Coordinator.

- Applicants should note that successful clubs/organisations must comply with any reasonable request regarding publicity from the funding agency.

- Any club/organisation funded under this scheme must submit an end of project report to the Mayo Sports Partnership. If this report is not received then it will render the group ineligible for future funding.

- Clubs/Organisations whose projects have a mainly youth focus, must have at least one representative who has attended Sport Irelands Code of Ethics & Best Practice Awareness workshop, as a minimum requirement. The club / organisation must submit a copy of their club policy for childrens participation in sport. (please fully complete Question 9 below) Ideally Club/Organisation will have appointed a Childrens Officer, whom will have attended both the Code of Ethics & Best Practice Awareness course and the Childrens Officer in Sport Training course. (Both courses are run through the Sports Partnership).

- As there are a limited number of grants available, emphasis will be placed on the quality of your grant application and priority will be given to clubs / groups which has physical activity as its central focus / remit.

  If successful in your application the club must agree to send at least 2 representatives to a presentation evening which may also encompass a disability awareness workshop.

  If the applicant has received funding from the Municipal Districts in the calendar year the board reserves the right to take this in to consideration as it can be classified as double funding. The quality of the application will inform the boards decision.

- The Mayo Sports Partnerships Board decision on all successful applicants is FINAL
Section 1: Club/Organisation Profile

1. Applicant Details:
   Name of Club/Organisation: __________________________________________
   Chairperson: __________________________________________
   Treasurer: __________________________________________
   Secretary: __________________________________________
   Name of club’s bank account: __________________________________________

For Correspondence:

Applicant Name: ______________________________ Position in club: ____________________
Address: ______________________________________________________________________
Tel No: _________________________________ Email: ______________________________

2. (i) Is your club/organisation affiliated to a National Governing Body (NGB)? Yes: ___ No: ___
   (ii) If yes, please state name of NGB. __________________________________

3. Club/Organisation membership breakdown: (please give numbers)

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 12 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 - 18 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19 – 45 yrs (Senior)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>46 yrs plus (Veteran)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Does your club charge a membership fee? Yes _______ No _______
   If yes, please specify: ______________________________

5. Does your club charge its members for coaching sessions? Yes _______ No _______
   If yes, how much per session? ______________________________
Section 2: About your Club

6. Please describe the purpose of your club/organisation and specify the sports/physical activities you provide for your members: (if needed please continue on an additional page and attach to application)

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

7. (i) Does your club/organisation partake in inter-club competitions (leagues/cups etc)?
Yes _______   No _______

(ii) If yes, please specify:
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

8. Please specify qualified coaches in your club:

<table>
<thead>
<tr>
<th>Name of coach</th>
<th>Qualification held</th>
<th>Awarding Body &amp; Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. Child Protection (note any project with a Youth focus must have members who have attended Sport Irelands Child Protection course as a minimum requirement, see Page 1 & 2 for details)

   (i) Does your club have a child protection policy? (If yes, please attach a copy). Please note that if you do not have a policy then you will be ineligible for this scheme.
Yes _______   No _______

(ii) Has your club/organisation attended/held a certified Child Protection course?
Yes _______   No _______

   If yes, how many members have been certified? _____________

Please detail below members who have attended Child Protection courses; (please also attach copy of certificates if appropriate)

<table>
<thead>
<tr>
<th>Name of Member</th>
<th>Qualification held</th>
<th>Awarding Body</th>
<th>Certificate Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
10. Does your club offer opportunities for participation for people with disabilities?
   Yes _______   No _______
   If yes, please specify:
   ______________________________________________________
   ______________________________________________________

Would your club be prepared to attend a workshop on Disability Inclusion Training?
   Yes _______   No _______

   Note: If you are successful in your application you will be required to send at least one club officer / coach to a Disability Awareness Workshop organised by the Sports Partnership Disability Officer

Section 3: Description of Special Project Participation Initiative

11. Proposal details of Special Project Participation Initiative; include the target groups (see page 1), number of people to benefit, age, project elements, opportunities for development and sustainability following completion of the project: (continue on separate page and attach to application if needed)
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

12. Why do you need to undertake this project?
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

13. What impacts / outcomes do you hope to achieve?
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

14. Does your Special Project Participation Initiative target any of the following target groups? (Please tick as appropriate)

<table>
<thead>
<tr>
<th>Target Group</th>
<th>Please tick</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middle Aged Men</td>
<td></td>
</tr>
<tr>
<td>Youth at Risk</td>
<td></td>
</tr>
<tr>
<td>Disadvantaged Communities</td>
<td></td>
</tr>
<tr>
<td>People with disabilities</td>
<td></td>
</tr>
<tr>
<td>Ethnic minorities</td>
<td></td>
</tr>
<tr>
<td>Travelling Community</td>
<td></td>
</tr>
<tr>
<td>Women</td>
<td></td>
</tr>
<tr>
<td>Unemployed</td>
<td></td>
</tr>
</tbody>
</table>
15. Project Summary:
(i) Estimated number of participants: Total: _____ Male: _____ Female: _______
(ii) Location of Project: _______________________________________________
(iii) Starting Date: _______________________________________________
(iv) Duration of Project: _______________________________________________

Section 4: Financial Information

16. (i) Estimated cost of Project: ________________________________________________

(ii) The costs are expected to be met as follows:
   a) Generated by the activity € _______
   b) From club/organisation’s own funds € _______
   c) From organisation to which affiliated € _______
   d) Directly or indirectly from other public funds € _______
   e) From Mayo Sports Partnership grant for this activity € _______

17. Please detail how funding from Mayo Sports Partnership will be spent:

<table>
<thead>
<tr>
<th>Project element</th>
<th>Amount €</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training of coaches / volunteers</td>
<td></td>
</tr>
<tr>
<td>Facility Hire</td>
<td></td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
</tr>
<tr>
<td>Promotion</td>
<td></td>
</tr>
<tr>
<td>Other (please specify):</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL €

18. Has your club/organisation received funding from any other organisation in the past 2 years? If yes, please specify:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount €</th>
<th>Date received</th>
<th>Usage</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SIGNED: ___________________________  DATE: _____________
(on behalf of club/organisation)

Completed & signed application forms along with all other relevant documentation should be returned to:
Before 4pm Wednesday 11th May 2016
Tel: 094 – 904 7025, Email: msp@mayococo.ie, www.mayosports.ie
# CHECK LIST

Please check you have included all required documents.

Please include:

**Required by All applicants**

<table>
<thead>
<tr>
<th>1. Application Form (Fully completed and signed) (Required)</th>
<th>(Tick Box)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. In the case of Clubs and Voluntary Groups/Organisations/Companies Submit either a:</td>
<td>(Required)</td>
</tr>
<tr>
<td>-copy of your clubs Constitution/Club Rules &amp; Structure</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>or</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>-memorandum and articles of Association</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>3. Club/ Organisations <strong>Bank Statements</strong> (for the last three months ) (Required)</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>4. In the case of Projects with a Youth Focus:</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>Please include:</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>A copy of Child Protection certificates and Club Policy (see question 9)</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>Irish Sports Council’s Code of Ethics &amp; Best Practice Awareness Course &amp; (if appropriate) Children’s Officer in Sport certificates attached</td>
<td>(Tick Box)</td>
</tr>
</tbody>
</table>

**Optional Additional Documents:***

<table>
<thead>
<tr>
<th>Project Plan attached</th>
<th>(Tick Box)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detailed costing of Programme/Project</td>
<td>(Tick Box)</td>
</tr>
<tr>
<td>Any Further Information</td>
<td>(Tick Box)</td>
</tr>
</tbody>
</table>